

COLLECTION MAINTENANCE POLICY

1. An inventory of library materials shall be taken every two years to ensure an accurate count of resources.
2. The library shall maintain an active, continuous process discarding materials which are outdated, worn or damaged, or no longer in demand.
3. Discarded books may be sold at a minimal charge or may be destroyed at Library Director's discretion.
4. The Thorp Public Library will not automatically replace those books withdrawn because of loss, damage or wear. Replacement will depend upon demand for a specific title and the extent of coverage in that subject area.

Approved by the Thorp Public Library Board
Dated: June 7, 2006